

Hello,

As students plan for taking dual enrollment courses in Summer 2024 and Fall 2024, it's important that they are aware of HCC's policy regarding D, F, W, and WN grades and the requirement to maintain an HCC GPA of 2.0 or higher to remain in the dual enrollment program:

Petition Criteria:

- Dual Enrollment students can only complete one petition throughout their time as a student.
- In order to submit a petition, students must still have an unweighted high school GPA of 3.0 (or an unweighted GPA of 3.5 for Early Admissions).
 - Students who have earned a W, a WN, a D, or an F can use a one-time [Dual Enrollment Petition](#). Students are to submit petitions to the Dual Enrollment office for review, and the student will receive an email indicating whether the petition is approved or denied (this can take up to 6 weeks).
 - **Withdraw:** Students who drop a class after the published drop date will receive a W on their transcript, and this will count as an attempt of the course. Withdrawing does not affect the student's high school or college GPA. Dual Enrollment students are eligible for one attempt per course.
 - **Earning a grade below a C:** Students who earn a D or an F in a course will be considered "not passing." The grades will go back on their high school transcript and be permanent on their college record.
 - Dual Enrollment students who drop below the HCC required GPA of 2.0 may petition to be reinstated into the Dual Enrollment Program.
 - This may be in conjunction with petitioning to retake a course. For instance, if a student took 2 courses and received a B in one and an F in the other, the student would have a GPA of 1.5. They could petition to retake the course with an F and would also have to complete the section about being reinstated at the same time. Or, if the student prefers not to re-take the course, they would simply petition to be reinstated into the dual enrollment program.

Currently, our petition portal is open for students who would like to retake any course from the Fall 2023 semester or earlier and for students who dropped below the required 2.0 HCC GPA . **Students can submit their petitions to us from Monday, 2/5/2024, up through Friday, 4/19/2024.**

The Petition Portal and important dates and information can be found on our website: <https://www.hccfl.edu/admissions/steps-enroll/dual-enrollment-and-early-admission>

I am attaching a copy of the petition document that students are asked to complete. It is provided to students on our website as part of the form they complete, but I am offering it here so that you can see the information we ask for.

If you have any questions, please feel free to reach out to me directly or have your students contact our team at **dualenrollment@hccfl.edu**.